



Learning For Our Future

Kadina Memorial School

Student Laptop Agreement

Purpose of the School Laptop Program

Kadina Memorial School provides a school-owned laptop to eligible students as part of the Department for Education's Digital Strategy. The laptop remains the property of Kadina Memorial School at all times and supports learning at school and home.

1. Conditions of Use

- The device is school-owned and must be returned upon request.
- Students must follow the school's ICT Acceptable Use expectations and relevant Department for Education policies.

2. Taking the Laptop Home

- Students may take the laptop home daily and have use of them during holiday times.
- The device must return to school fully charged each day.
- Parents/caregivers must ensure appropriate supervision at home.

3. Term Check-ins and Inspections

- Once per term, all students must present their laptop for inspection, updates, and condition review.
- Failure to present the laptop may result in temporary loss of access.

4. Damage, Loss and Repairs

- Accidental damage may incur repair fees.
- Deliberate, reckless, or repeated damage may result in charges and allocation of an older replacement device or an iPad.
- Loss or theft must be reported immediately and may require a police report.

5. Leaving the School

- All school-owned devices must be returned when a student leaves Kadina Memorial School, including the charging cable.
- Failure to return the device will result in invoicing for full replacement cost.

6. Student Responsibilities

- Care for the device responsibly.
- Keep the device free of stickers, graffiti, or modifications.
- Report issues promptly and use their own login details only.
- This is the student's laptop and should not be lent to other people for use.

9. Parent/Caregiver Responsibilities

- Support appropriate use at home.
- Ensure safe storage.
- Accept responsibility for repair or replacement costs where applicable.

Agreement Acknowledgement

By signing below, the student and parent/caregiver acknowledge that they have read and understood the terms of this agreement and agree to abide by them.

Student Name: _____

Student Signature: _____ Date: _____

Parent/Caregiver Name: _____

Parent/Caregiver Signature: _____ Date: _____



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Family copy to keep

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